COLES ARCHITECTURE ENGINEERING PROJECT MANAGEMENT

201-85 Fitzroy Street
Charlottetown, PE C1A 1R6
(902) 368-2300
www.colesassociates.com

Civil Engineer

Charlottetown, Prince Edward Island
$85,000–$115,000

Shape Your Future With Us

At Coles Associates, we invest in our people through meaningful mentorship, hands-on project experience, and opportunities for career growth. Working alongside experienced engineers, architects, and technologists, you'll gain exposure to diverse projects and develop the skills to achieve your professional goals.

Our work spans Atlantic Canada and beyond, offering the chance to contribute to projects that make a difference both locally and internationally. This broad perspective, combined with the strength of our close-knit, multi-disciplinary teams, fuels creativity and drives innovative.

At Coles, you'll learn, collaborate, and make an impact from day one.

About the Role

We're seeking a Civil Engineer to join our Charlottetown, PEI office. Reporting to the Director of Civil Engineering, this position works collaboratively with engineers, architects, and technologists across multiple disciplines.

As part of our integrated design team, you'll contribute to a variety of civil infrastructure and site development projects—from concept design through construction. You'll be responsible for applying sound engineering principles, managing project components, and coordinating with clients and regulatory bodies to deliver practical, high-quality solutions.

This role is ideal for someone who enjoys solving complex challenges, values teamwork, and is looking to grow their technical and leadership skills within a supportive, mentorship-driven environment.

Coles Associates is a multi-disciplinary firm providing a full range of civil, structural, mechanical, electrical, architectural, and forensic engineering services. We support projects through all stages—from design to contract administration—across sectors such as healthcare, education, multi-unit residential, industrial, and commercial developments, as well as municipal and transportation infrastructure.

Key Responsibilities

- Lead or support the planning, design, and analysis of civil infrastructure projects.
- Prepare and review design drawings, reports, and cost estimates in coordination with project teams.
- Conduct site investigations and inspections to support design and construction activities.
- Apply engineering principles and judgment to develop practical, cost-effective, and sustainable design solutions.
- Coordinate with clients, contractors, and design teams to ensure effective project delivery.
- Ensure compliance with applicable codes, standards, and permitting requirements.
- Prepare construction documents, participate in construction administration, and field reviews.
- Contribute to continuous improvement in design quality, efficiency, and innovation.

Key Qualifications

- Bachelor's degree in Civil Engineering (Master's degree considered an asset).
- Registered, or eligible for registration, as a Professional Engineer (P.Eng.) with APEPEI.
- 3–8 years of experience in civil design and project delivery preferably within a consulting engineering environment.
- Technical expertise in site development, stormwater management, municipal servicing, and/or transportation design.
- Proficiency with Autodesk Civil 3D, Microsoft Office Suite, and other relevant Stormwater, Sanitary, and Water design software.
- Working knowledge of relevant municipal, provincial, and national design standards and regulations.
- Strong communication, writing, and organizational skills.
- Ability to work both independently and collaboratively in a fast-paced, multi-disciplinary environment.
- Commitment to professional growth, innovation, and continuous learning.

Why Coles?

At Coles Associates, our strength lies in our people. We're always looking for talented, critical-thinking, and motivated individuals who bring energy, passion, and fresh ideas to our team.

We're committed to creating a workplace that's both rewarding and enjoyable—one that recognizes achievement, supports growth, and celebrates success. From professional development opportunities and performance incentives to social events and community involvement, we take pride in fostering a positive and connected team culture.

Coles offers a competitive total compensation package designed to support your health, well-being, and career development, including:

- Comprehensive health and dental coverage
- RRSP matching program
- Paid vacation
- Professional development and tuition support
- Wellness initiatives and community engagement opportunities

At Coles Associates, you'll find more than just a career—you'll find a team that values your contribution, supports your growth, and shares your passion for building a better future.